

Judicial Office
for Scotland



APPLICATION

**to record within Scottish court buildings -
including for broadcast**

This is a working document and will be updated as issues are raised and resolved in the conduct of court business.

Submitting your application

Please refer to the [Protocol](#) on Recording in Scottish Court Buildings before completing this application. Use additional sheets if necessary. Once completed, submit your application to:

Email: judicialcomms@scotcourts.gov.uk

Post: Judicial Communications
Parliament House
11 Parliament Square
Edinburgh
EH1 1RF

APPLICANT DETAILS

Name	
Company (and commissioning organisation, if applicable)	
Email	
Business phone	
Mobile phone	
Previous work including links to examples	

RECORDING DETAILS

Court	
Date	
What you are applying to do	
Reasons for application	
How footage would be used including nature and context of broadcast, if applicable	

Signature

I, _____ (name), have read and agree to the full terms of the Protocol on Recording in Supreme Courts Buildings.

In particular, I understand and agree that any footage must be fair and accurate, having regard to the overall content of its use. It must not be used for: the purposes of a party political broadcast; political comment or statement; advertisement or promotion (except where such advertisement or promotion relates to a report or presentation that includes a broadcast); light entertainment; comedy or satirical purposes. It must be within the law.

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Signature

Date